Point Foundation

Meeting of the Board of Trustees' Executive Committee

December 23, 1996

The meeting was called to order by Michael Stone, vice chair, at 3:00 p.m. Monday, December 23, 1996 via conference call.

Present from the Executive Committee: Jerry George, David Katz. Michael Stone.

Employment/Hiring. The committee agreed to the following process for searches and hiring:

- Jobs should be defined prior to beginning a search
- Outreach should be adequate and appropriate to the scale of the position
- Diversity in gender, age and ethnicity is a goal
- Position should be openly advertised
- Candidates should be asked to provide résumés or employment histories and references before being hired

Publisher/Business Manager. The committee approved the position announcement and suggested people and organizations to which it might be sent.

Editor's Contract. The committee reviewed the latest draft for a contract between Peter Warshall and Point. It agreed that the final contract would be approved by the full board.

The meeting was adjourned at 3:30 p.m. with mutual wishes for happy holidays.

Respectfully submitted,

Michael K. Stone
Secretary